# HIDEAWAY PIZZA®

# Proper Disposal of Garbage

As we all know, restaurant garbage is an interesting collection of everything from wet dish trash, broken beer bottles, to spoiled heads of lettuce. We must be careful to follow some guidelines for proper handling and disposal:

- Garbage must be removed from food-preparation areas as quickly as possible.
- Garbage should be removed at least once a shift and whenever a trash can becomes full.
- Always carry the trash to the dumpster in the trash can not just in the trash bag. You never know when a sharp object or broken glass may be in the trash.
- Garbage should never be allowed to accumulate over the rim of the garbage can.
- Never carry garbage above any preparation or service areas.
- Garbage containers must be leak proof, waterproof, and pest proof.  If you discover a broken garbage container please inform the manger on duty so it can be replaced.
- An appropriate garbage bag must be used to line each garbage container.  Never put garbage in an unlined container.
- Outdoor dumpster and recycling areas need to be kept as clean as possible. Make sure the lids or side doors are shut on the dumpsters after dumping trash.
- Any spilled garbage should be cleaned up immediately.
- Dispose of garbage in correct bin outside. We can be fined for filling the wrong bins with garbage. If you are unsure of which bin to use, ask your kitchen manager or MOD.
- Recycling should be secured with lids and should not accumulate for more than a week.
- TRASH ON THE FLOOR!! – PICK IT UP. PICK IT UP. It is very frustrating to watch staff after staff step over a piece of trash, crayon, food item, napkin, ice etc.… besides being a tripping hazard, debris on the floor is very unappetizing.
- Never carry garbage through the dining room area, above service areas or above any area that food is prepared.
- If you have broken glass, find a small box to put it in.  Tape the box closed & write "Broken Glass" on it.  Set it by the back-door area to be taken out.  NEVER throw broken glass/plates into a trash container!!!